

**TONBRIDGE AND MALLING BOROUGH COUNCIL**

**LEISURE AND ARTS ADVISORY BOARD**

**Monday, 13th October, 2008**

**Present:** Cllr Mrs S M Murray (Chairman), Cllr Mrs M F Heslop (Vice-Chairman), Cllr P F Bolt, Cllr Ms V Branson, Cllr Mrs F A English, Cllr Mrs E M Holland, Cllr D Keeley, Cllr R D Lancaster, Cllr B J Luker, Cllr Mrs A S Oakley, Cllr T J Robins, Cllr A G Sayer and Cllr Mrs C J Woodger.

Representative: Mr A Nicholl (Tonbridge Sports Association)

Councillors Aikman, Baldock, Coffin, Court, Heslop, Rhodes and Worrall were also present pursuant to Council Procedure Rule No 15.21.

**PART 1 - PUBLIC**

**LAA  
08/065      DECLARATIONS OF INTEREST**

There were no declarations of interest made.

**LAA  
08/066      MINUTES**

**RESOLVED:** That the notes of the meeting of the Leisure and Arts Advisory Board held on 15 July 2008 be approved as a correct record and signed by the Chairman.

**MATTERS FOR RECOMMENDATION TO THE CABINET**

**LAA  
08/067      LEISURE AND ARTS STRATEGY 2008-2013**

Decision Notice D080173MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out details of the responses received from members of the public and key stakeholders to the consultation exercise on the draft Leisure and Arts Strategy 2008-2013. A summary of the comments received and proposed amendments to the draft Strategy were set out in Annex 1 to the report.

**RECOMMENDED:** That the proposed amendments highlighted in Annex 1 to the report be confirmed and the amended Leisure and Arts Strategy 2008-2013 be referred to the Policy Overview Committee for consideration.

**LAA  
08/068**

## **OPEN SPACE STRATEGY**

Decision Notice D080174MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out details of comments received in response to the consultation exercise on the draft Open Space Strategy. It was noted that this item would be reported to the Planning and Transportation Advisory Board on 20 October 2008. A summary of the comments received and proposed amendments to the draft Strategy were set out in Annex 1 to the report.

**RECOMMENDED:** That, subject to consideration of the draft Strategy at the meeting of the Planning and Transportation Advisory Board on 20 October 2008, the proposed amendments highlighted in Annex 1 to the report be commended for confirmation and the amended Open Space Strategy be referred to the Policy Overview Committee for consideration.

**LAA  
08/069**

## **TONBRIDGE RACECOURSE SPORTSGROUND MANAGEMENT PLAN**

Decision Notice D080175MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out details of comments received in response to the consultation exercise on the draft Tonbridge Racecourse Sportsground Management Plan.

**RECOMMENDED:** That the proposed amendments set out in Annex 2 to the report be confirmed and the amended Tonbridge Racecourse Sportsground Management Plan be formally adopted.

**LAA  
08/070**

## **LEYBOURNE LAKES COUNTRY PARK - PROVISION OF CHILDREN'S PLAY FACILITIES**

Decision Notice D080176MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out details of the Capital Plan project for the provision of children's play facilities at Leybourne Lakes Country Park.

**RECOMMENDED:** That

(1) the design proposals for the new play area at Leybourne Lakes Country Park, as outlined in the report, be approved; and

(2) a planning application for the provision of CCTV on the site be submitted.

**LAA  
08/071**

**HAYSDEN COUNTRY PARK - LOCAL NATURE RESERVE  
DESIGNATION**

Decision Notice D080177MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts provided an update on the designation of Haysden Country Park as a Local Nature Reserve and set out details of further action required to complete the declaration process.

**RECOMMENDED:** That

(1) the Chief Leisure Officer be authorised to publish a Public Notice declaring a Local Nature Reserve at Haysden Country Park; and

(2) following the above, the formal Declaration as a Local Nature Reserve be made.

**LAA  
08/072**

**LOOKED AFTER CHILDREN - ACCESS TO LEISURE FACILITIES**

Decision Notice D080178MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out details of a proposal brought forward in liaison with Kent County Council to offer free use of the Borough Council's indoor leisure facilities to Looked After Children resident within the borough.

**RECOMMENDED:** That the initiative to provide free access to the Council's indoor leisure facilities for Looked After Children in the borough be implemented in liaison with Kent County Council as outlined in the report.

**LAA  
08/073**

**LEISURE FACILITIES - CHRISTMAS CLOSURE ARRANGEMENTS**

Decision Notice D080179MEM

Proposed Christmas closure arrangements for the Council's leisure facilities were brought forward following consultation with the Buildings and Facilities Manager and taking into account essential maintenance works at individual sites.

**RECOMMENDED:** That

(1) the Christmas closure arrangements for the Council's leisure and customer service facilities, as detailed in the report, be agreed and publicised in the December edition of Here and Now and other appropriate outlets; and

(2) the need to drain down the fitness pool at Tonbridge Swimming Pool be determined following an underwater survey and in liaison with the Director of Finance, Cabinet Member for Leisure, Youth and Arts and the Chairman and Vice-Chairman of the Leisure and Arts Advisory

Board.

**LAA  
08/074**

**CAPITAL PROJECTS - POST IMPLEMENTATION REVIEW**

Decision Notice D080180MEM

Consideration was given to the joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts which brought forward a Capital Plan Post Implementation Review in respect of the Poulton Wood Golf Centre - Upgrade of Showers.

**RECOMMENDED:** That the Post Implementation Review for the Poulton Wood Golf Course - Upgrade of Showers be endorsed.

**MATTERS SUBMITTED FOR INFORMATION**

**LAA  
08/075**

**2008 SUMMER ACTIVITY PROGRAMMES FOR YOUNG PEOPLE**

The report of the Chief Leisure Officer provided an update on activities and initiatives for young people and children which had taken place over the summer holidays.

**LAA  
08/076**

**CAPITAL PLAN PROGRESS REPORT**

The report updated the Board on progress with schemes contained within the Leisure Services section of the Capital Plan.

**LAA  
08/077**

**LEISURE FACILITIES - FINANCIAL PERFORMANCE**

Management Information for Larkfield Leisure Centre, Angel Centre, Tonbridge Swimming Pool, Poulton Wood Golf Centre, Tonbridge Castle/Customer Services, Tonbridge Cemetery and the Ground Maintenance Contract at Poulton Wood was summarised in the report. The Chief Leisure Officer drew attention to the introduction of his report which provided details of the Leisure Services Business Unit's overall financial position.

**MATTERS FOR CONSIDERATION IN PRIVATE**

**LAA  
08/078**

**EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved, it was seconded and

**RESOLVED:** That as public discussion would disclose exempt information the following matters be considered in private.

## PART 2 - PRIVATE

### MATTERS FOR RECOMMENDATION TO THE CABINET

LAA  
08/079

#### **PROCUREMENT OF CARDIOVASCULAR FITNESS EQUIPMENT AT LARKFIELD LEISURE CENTRE AND ANGEL CENTRE (Reason: LGA 1972 Sch 12A Para 3 – Financial or business affairs of any particular person)**

Decision Notice D080181MEM

The joint report of the Chief Leisure Officer and the Cabinet Members for Leisure, Youth and Arts and Finance set out details of the outcome of the procurement exercise undertaken in accordance with European Union Regulations and the Council's Contracts Procedure Rules for the supply and maintenance of cardiovascular fitness equipment at Larkfield Leisure Centre and Angel Centre.

#### **RECOMMENDED:** That

- (1) the contract for the supply and maintenance of cardiovascular fitness equipment at Larkfield Leisure Centre and Angel Centre (2008-2013) be awarded to Technogym (UK) Ltd in the sum of £246,216; and
- (2) the resale of the existing cardiovascular fitness equipment be progressed with Technogym (UK) Ltd and the resultant capital receipt of a minimum of £57,000 be credited to 'Useable Capital Receipts' within the Council's accounts.

The meeting ended at 2040 hours

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080173MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Leisure and Arts Strategy 2008-2013**

**(Joint report of Chief Leisure Officer and the Cabinet Member for  
Leisure, Youth and Arts)  
(Annex 1)**

**The report set out details of the responses received from members  
of the public and key stakeholders to the consultation exercise on  
the draft Leisure and Arts Strategy 2008-2013. A summary of the  
comments received and proposed amendments to the draft  
Strategy were set out in Annex 1 to the report.**

Following consideration by the Leisure and Arts Advisory Board, the  
Cabinet Member for Leisure, Youth and Arts resolved that the proposed  
amendments highlighted at Annex 1 to the report be confirmed and the  
amended Leisure and Arts Strategy 2008-2013 be referred to the Policy  
Overview Committee for consideration.

Reasons: As set out in the report submitted to the Leisure and Arts  
Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication: 17 October 2008**

This decision will come into force and may then be implemented on the expiry of 5  
working days after publication unless it is called in.

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080174MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Open Space Strategy**

**(Joint report of Chief Leisure Officer and the Cabinet Member for  
Leisure, Youth and Arts)  
(Annex 1)**

**The report set out details of comments received in response to the  
consultation exercise on the draft Open Space Strategy. It was  
noted that this item would be reported to the Planning and  
Transportation Advisory Board on 20 October 2008. A summary of  
the comments received and proposed amendments to the draft  
Strategy were set out in Annex 1 to the report.**

Following consideration by the Leisure and Arts Advisory Board, the  
Cabinet Member for Leisure, Youth and Arts resolved that, subject to  
consideration of the draft Strategy at the meeting of the Planning and  
Transportation Advisory Board on 20 October 2008, the proposed  
amendments highlighted at Annex 1 to the report be commended for  
confirmation and the amended Open Space Strategy be referred to the  
Policy Overview Committee for consideration.

Reasons: As set out in the report submitted to the Leisure and Arts  
Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

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**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080175MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Tonbridge Racecourse Sportsground Management Plan**

**(Joint report of Chief Leisure Officer and the Cabinet Member for  
Leisure, Youth and Arts)**

**(Annex 1)**

**(Annex 2)**

**The report set out details of comments received in response to the  
consultation exercise on the draft Tonbridge Racecourse  
Sportsground Management Plan.**

Following consideration by the Leisure and Arts Advisory Board, the  
Cabinet Member for Leisure, Youth and Arts resolved that the proposed  
amendments set out in Annex 2 to the report be confirmed and the  
amended Tonbridge Racecourse Sportsground Management Plan be  
formally adopted.

Reasons: As set out in the report submitted to the Leisure and Arts  
Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

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working days after publication unless it is called in.



**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080176MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Leybourne Lakes Country Park - Provision of Children's Play Facilities**

**(Joint report of Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts)**

**(Annex 1)**

**(Annex 2)**

**(Annex 3 )**

**(Annex 4 )**

**The report set out details of the Capital Plan project for the provision of children's play facilities at Leybourne Lakes Country Park.**

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the design proposals for the new play area at Leybourne Lakes Country Park, as outlined in the report, be approved; and
- 2) a planning application for the provision of CCTV on the site be submitted.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

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**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080177MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Haysden Country Park - Local Nature Reserve Designation**

**(Joint report of Chief Leisure Officer and the Cabinet Member for  
Leisure, Youth & Arts)**

**The report provided an update on the designation of Haysden  
Country Park as a Local Nature Reserve and set out details of  
further action required to complete the declaration process.**

Following consideration by the Leisure and Arts Advisory Board, the  
Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the Chief Leisure Officer be authorised to publish a Public Notice  
declaring a Local Nature Reserve at Haysden Country Park; and
- 2) following the above, the formal Declaration as a Local Nature  
Reserve be made.

Reasons: As set out in the report submitted to the Leisure and Arts  
Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication: 17 October 2008**

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# TONBRIDGE & MALLING BOROUGH COUNCIL

## RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080178MEM**

**Date: 13th October 2008**

### **Decision(s) and Reason(s)**

#### **Looked After Children - Access to Leisure Facilities**

**(Joint report of Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts)**

**The report set out details of a proposal brought forward in liaison with Kent County Council to offer free use of the Borough Council's indoor leisure facilities to Looked After Children resident within the borough.**

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the initiative to provide free access to the Council's indoor leisure facilities for Looked After Children in the borough be implemented in liaison with Kent County Council as outlined in the report.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

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# TONBRIDGE & MALLING BOROUGH COUNCIL

## RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080179MEM**

**Date: 13th October 2008**

### **Decision(s) and Reason(s)**

#### **Leisure Facilities - Christmas Closure Arrangements**

**(Joint report of Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts)**

**Proposed Christmas closure arrangements for the Council's leisure facilities were brought forward following consultation with the Buildings and Facilities Manager and taking into account essential maintenance works at individual sites.**

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the Christmas closure arrangements for the Council's leisure and customer service facilities, as detailed in the report, be agreed and publicised in the December edition of Here and Now and other appropriate outlets; and
- 2) the need to drain down the fitness pool at Tonbridge Swimming Pool be determined following an underwater survey and in liaison with the Director of Finance, Cabinet Member for Leisure, Youth and Arts and the Chairman and Vice-Chairman of the Leisure and Arts Advisory Board.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

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**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080180MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Capital Projects - Post Implementation Review**

**(Joint report of Chief Leisure Officer and the Cabinet Member for  
Leisure, Youth and Arts)  
(Annex 1)**

**Consideration was given to the report which brought forward a  
Capital Plan Post Implementation Review in respect of the Poul  
Wood Golf Centre - Upgrade of Showers.**

Following consideration by the Leisure and Arts Advisory Board, the  
Cabinet Member for Leisure, Youth and Arts resolved that the Post  
Implementation Review for the Poul Wood Golf Centre – Upgrade of  
Showers be endorsed.

Reasons: As set out in the report submitted to the Leisure and Arts  
Advisory Board of 13 October 2008.

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

This decision will come into force and may then be implemented on the expiry of 5  
working days after publication unless it is called in.

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: CABINET MEMBER FOR  
Leisure, Youth and Arts**

**Decision No: D080181MEM**

**Date: 13th October 2008**

**Decision(s) and Reason(s)**

**Procurement of Cardiovascular fitness equipment at Larkfield Leisure Centre and Angel Centre  
(Reason: LGA 1972 Sch 12A Para 3 – Financial or business affairs of any particular person)**

**(Report of Chief Leisure Officer and the Cabinet Members for Leisure, Youth and Arts and Finance)  
(Annex 1)**

**The report set out details of the outcome of the procurement exercise undertaken in accordance with European Union Regulations and the Council's Contracts Procedure Rules for the supply and maintenance of cardiovascular fitness equipment at Larkfield Leisure Centre and Angel Centre.**

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the contract for the supply and maintenance of cardiovascular fitness equipment at Larkfield Leisure Centre and Angel Centre (2008-2013) be awarded to Technogym (UK) Ltd in the sum of £246,216; and
- 2) the resale of the existing cardiovascular fitness equipment be progressed with Technogym (UK) Ltd and the resultant capital receipt of a minimum of £57,000 be credited to 'Useable Capital Receipts' within the Council's accounts.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 13 October 2008 (contains exempt information).

Signed Cabinet Member for M Coffin  
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

**Date of publication:** 17 October 2008

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.